



January 31, 2018

In conjunction with our Master's in English program, we offer teaching assistantships, which provide financial assistance to qualified applicants. The stipend for the 2017-2018 school year was approximately \$8400. All tuition fees are waived. Teaching assistants are required to teach or work the equivalent of six teaching hours (20 hours per week) each semester. Some TAs are assigned two courses to teach, and some are assigned one and an equivalent number of hours in the Writing Lab, the Faulkner Center, the University Press, or an IEP class. In addition, TAs are required to enroll in six hours of course work, plus the Seminar in Teaching Composition for the first two semesters.

In order to evaluate your application beyond the necessary letters of recommendation and transcripts (if you intend to apply for an assistantship), we need two to three representative samples of research papers and essays that you have written, as well as an audio recording of your facility in spoken English (you may send a CD with your application packet, or you can record yourself digitally and include instructions for accessing the recording with your application). In the recording, please discuss your teaching philosophy, your training in English, your knowledge and experience in teaching composition, and your career goals. These demonstrations of your written and oral communication skills will enable us to make a more judicious evaluation of the various applicants.

You may apply for admission to our Graduate School through the following office:

School of Graduate Studies
Academic Hall 132
Southeast Missouri State University
Cape Girardeau, MO 63701
[http://www.semo.edu/gradschool/
graduateschool@semo.edu](http://www.semo.edu/gradschool/graduateschool@semo.edu)

You may also consult the Department of English website at <http://www.semo.edu/english/> or email me at mphegley@semo.edu. I will be happy to respond to any questions you may have.

Sincerely,

Missy Nieveen Phegley, Ph.D.
Director of Composition
Supervisor of English TAs
mphegley@semo.edu